



RUNCORN STATE HIGH SCHOOL P&C ASSOCIATION

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General Meeting Minutes

Monday 11th November 2024

OFFICERS OF THE ASSOCIATION

President – *Zorica Stankov*
Vice President – *Sarah Johns*
Secretary – *Vacant*
Treasurer – *Andrew Love*

General Meeting Commenced: 5:30pm

APOLOGIES: Katherine Brown, Tina McAndrew,

ATTENDANCE: Karen Fieldhouse, Gillian Redding, Zorica Stankov, Andrew Love, Darren McGregor, Sarah Johns, Jordain Just, Bonnie Markham

Sarah Johns read the Acknowledgement of Country.

MINUTES OF PREVIOUS MEETING:

Zorica Stankov moved minutes to be accepted. Sarah Johns seconded. All in favour.

BUSINESS ARISING FROM PREVIOUS GENERAL MEETING:

- We still need to purchase 10 plastic tubs to store all our paperwork
- We paid invoice to school for P&C sponsored awards night

CORRESPONDENCE RECEIVED:

- BOQ accounts are opened
- Queensland Industrial Relations Commission has handed down its decision to increase minimum wage rates by 3.75%

ARISING FROM CORRESPONDENCE:

- Executives collected their welcome packs along with passwords from BOQ
- Wage rate increase has been implemented and employees have been back paid from 1 September 2024

TABLE EXECUTIVE DECISIONS:

On October 30, 2023, the executives held a meeting and agreed to add Zorica Stankov as a contact person for our ABN, as there is currently no designated contact. The necessary form has been completed and submitted to the ATO. Once the processing is complete, Zorica will be able to report on our NFP self-review

TREASURER'S REPORT:

- Andrew Love read and tabled the Treasurer Report for September and October.
- Andrew asked that the Treasurer's Report to be accepted. Darren McGregor seconded. All in favour.
- Treasurer's report attached.

CANTEEN REPORT:

- Gillian Redding read and tabled the Canteen Report.
- Gillian Redding asked that the Canteen Report to be accepted. Zorica Stankov seconded. All in favour.
- Tuckshop report attached.

UNIFORM REPORT:

- Karen Fieldhouse read and tabled report.
- Karen asked that the Uniform Shop Report to be accepted. Jordain Just seconded. All in favour.
- Uniform Shop report attached.

CHAPLAIN'S REPORT:

Nil provided at this meeting.

PRINCIPAL'S & BUSINESS MANAGERS REPORT:

- Darren McGregor read and tabled Principals Report.
- Jordain Just read and tabled 2025 schedule of fees Report.
- Gillian Redding seconded. All in favour.
- Principal's and Business Managers Report Attached.

GENERAL BUSINESS:

- Special meeting held on 8 October 2024, motion to change banking institutions and provide clear instructions.
- I am working with ERS Catering Equipment for the installation of combi oven, dishwasher and salad bar fridge.

MOTIONS ON NOTICE:

Karen motioned for Skolar to provide school hats in 2025 order.

APPLICATION FOR NEW MEMBERSHIP:

Nil

Meeting Closed: 6:18pm

**Next Meeting will be on Monday 10 February 2025 at 5:30pm in HASS
Conference Room (SSMG)**