



## RUNCORN STATE HIGH SCHOOL P&C ASSOCIATION

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### General Meeting Minutes

28 April 2025

#### OFFICERS OF THE ASSOCIATION

President – *Zorica Stankov*  
Vice President – *Sarah Johns*  
Secretary – *Vacant*  
Treasurer – *Andrew Love*

General Meeting Commenced: 5:35pm

**APOLOGIES:** TINA MCANDREW, SARAH JOHNS, GILLIAN REDDING

**ATTENDANCE:** DARREN MCGREGOR, ZORICA STANKOV, ANDREW LOVE, KAREN FIELDHOUSE, BONNIE MARKHAM

ANDREW LOVE read the Acknowledgement of Country.

#### **MINUTES OF PREVIOUS MEETING:**

ZORICA STANKOV moved meeting minutes held on 10 February 2025 and special meeting 4 April 2025 to be accepted. DARREN MCGREGOR seconded. All in favour.

#### **BUSINESS ARISING FROM PREVIOUS GENERAL MEETING:**

- We still need to purchase 10 plastic tubs to store all our paperwork.
- Bookkeeping service is no longer managed by P&C Qld, Vital Business Services is a partner of P&C Qld, exclusively dedicated to providing financial services to P&C associations. Waiting for response from VBS to set up teams meeting, seeking further information.
- Invoice paid for ANDREW LOVE and ZORICA STANKOV to attend P&C Annual State Conference held in June 2025 (held special meeting 4 April 2025).

**CORRESPONDENCE RECEIVED:**

- Vital Business Services emailed price structure for Bookkeeping service.

**ARISING FROM CORRESPONDENCE:**

- Arrange teams meeting with VBS, waiting for response.

**TABLE EXECUTIVE DECISIONS:**

N/A

**TREASURER'S REPORT:**

- ANDREW LOVE read and tabled the Treasurer Report for February 2025 and March 2025.
- ANDREW LOVE asked that the Treasurer's Report to be accepted. DARREN MCGREGOR seconded. All in favour.
- Treasurer's report attached.

**CANTEEN REPORT:**

- ANDREW LOVE read and tabled the Canteen Report.
- ANDREW LOVE asked that the Canteen Report to be accepted. ZORICA STANKOV seconded. All in favour.
- Canteen report attached.

**UNIFORM REPORT:**

- KAREN FIELDHOUSE read and tabled report.
- KAREN FIELDHOUSE asked that the Uniform Shop Report to be accepted. ANDREW LOVE seconded. All in favour.
- Uniform Shop report attached.

**CHAPLAIN'S REPORT:**

N/A

### **PRINCIPAL'S REPORT:**

DARREN MCGREGOR read and tabled Principals Report. ZORICA STANKOV seconded. All in favour.

- Principal's Report Attached.

### **GENERAL BUSINESS:**

- School has requested P&C to fund for transportation to Q-League Soccer for 40 students, requested amount \$4,800.00. After discussion, the members decided and voted to donate \$1,000.00 towards the transportation costs. Our decision was based on two main factors, the P&C aims to support initiatives that benefit the majority of students, and we are currently mindful of our cash flow and need to carefully budget for the upcoming year. ZORICA STANKOV will notify JORDAIN JUST via email.
- The Skola contract for our uniforms is due for renewal on 16 June 2025. We received the proposed new contract and noted that most items have an approximate price increase of \$3. Karen explained that alternative uniform suppliers are more expensive and would not accommodate small orders. After discussion, it was decided and voted to continue with Skola. It was noted that uniform prices will need to increase as of 1 June 2025. ZORICA STANKOV and DARREN MCGREGOR reviewed and signed the new three-year contract.

### **APPLICATION FOR NEW MEMBERSHIP:**

New membership form has been collected from BONNIE MARKHAM and accepted to become new member.

Meeting Closed 6:15pm

**Next Meeting will be on Monday 9 June 2025 at 5:30pm in HASS Conference Room (SSMG)**