

School-Based Apprenticeship/ Traineeship

What is a School-Based Apprenticeship/Traineeship?

- A school-based apprenticeship/traineeship, allows students (Year 10 - 12) to do paid work in their chosen Apprenticeship or Traineeship area whilst still at school. At the same time, students will undertake a training qualification with a registered training organisation (TAFE/college) chosen by both the employer and the student.
- Students will learn on-the-job skills as they are in the workplace one day per week. Students are paid for the work completed in the workplace.
- The training component is completed in times that are negotiated between the student and learning provider.
- Traineeships cover areas such as retail, clerical, hospitality, information technology.
- Apprenticeships cover areas such as construction, electrical, mechanical, plumbing and all other trades.

What Are The Benefits For Students?

Choosing an apprenticeship or traineeship means that you:-

- Gain valuable work skills while still at school.
- Get paid while you learn.
- Gain the latest knowledge and skills in the trade of your choice.
- Get a qualification that's recognised across Australia.
- Improve the chances of entering a full-time apprenticeship upon completing school.
- An apprenticeship or traineeship is a great start to your career and can help you go on to further study, or even start your own business.

How Can Students Get Involved?

- It is highly recommended that students access the Work Experience Program or Structured Workplace Learning before trying for a school-based apprenticeship/traineeship. This will enable a better understanding of the job requirements and will provide essential work experience background for your resume.

- Vacancies for school-based apprenticeships/traineeships are updated weekly on the notice board outside the Student Services building and are regularly advertised in student notices. These lists can also be accessed by visiting www.scips.org.au.

- Students who find a position that they would like to apply for, are required to hand in a resume and a covering letter to the SCIPS coordinator. The application will be given to the employer along with all the other students who are also applying.

- The employer will shortlist and interview potential employees for the position.

- If you are offered the position, a meeting will be organised with the employer, parents, student, school representative and training provider to complete the necessary paperwork and discuss any issues.

For further information please contact Mr Merv Swords (HOD Senior School) on 3341 0244 or Mrs Janelle De Villiers (SCIPS) on 3341 0322.